



## ORIENTATION LETTER FOR AY 2024-25

Dear Parents,

4 May 2024

We look forward to welcoming the children back to school. Please note carefully the details for school reopening, parent orientation, study materials, and tuition fees for the academic year 2024-25.

### SCHOOL TIMINGS FOR 2024 - 25

Nur	PP1	PP2 & C1	Endv 1	Endv 2	Endv	C2 - C10
		7:30 AM - 1:30 PM	7:30 AM - 10:30 PM		7:30 AM - 12:30 PM	7:30 AM - 1:45 PM
10:30 AM - 1:30 PM	10:00 AM - 1:30 PM			10:45 AM - 1:45 PM		

*For Nursery and first time students of PP1, time slots will be given in the first week to smoothen transition to school and to tend to any separation anxiety that they may have. Please be prepared to wait and take children within half an hour. Normal timings will resume from 26 June.*

### COMMUNICATION WITH THE SCHOOL:

#### Notices:

- **Pre Primary School:** We will send important notices through each class's WhatsApp group. Please check it DAILY.
- **Primary & High School:** We will send important notices through each child's school GMail account and through each class' WhatsApp group. Please check these two points regularly. Save the GMail password.

#### Diary:

- **Pre Primary School:** Diary will be used to send notices, reminders, marking late arrivals, maintaining grooming records, library records and for sharing other important information. Homework will be shared on WhatsApp. Kindly check the diary everyday.
- **Primary & High School:** Diary will be used to send notices, reminders, marking late arrivals, maintaining grooming records, library records, homework and for sharing other important information. Kindly check the diary everyday.

#### Class Teacher:

- **Pre Primary, Primary & High School:**
  - For attendance and academic issues, please send text or voice message to the Class Teacher.
  - The Class Teacher may call you; kindly save her number.
  - WhatsApp groups are created to maintain communication with school. Please don't exit from them or block the teacher's number. Messages must be sent between 8:00 AM and 2:00 PM (Teacher may respond after class time).
  - Please DO NOT add the Class Teacher to any unrelated groups and do not send forwards.
- **Helpline:** For issues related to School or timetable, please call the 'Helpline' number at +91 89789 97980. Also call 'Helpline' to make appointments with the Vice Principal / Director.
- **Open House:** Once a month on 1st Sat @ 12:00 - 1:00 PM. You are most welcome to come to school to discuss the progress of your child or to sort any issues with the Class Teacher.
- **Code of Conduct:** As equal partners in child's education, parents are expected to interact respectfully with the teachers and the school staff.
- **Parent Engagement:** It is mandatory for pre-primary and Endeavour parents to attend all school events, PTMs and respond to calls made by the teachers. Parents are requested to be vigilant about library books and read them aloud to the child everyday. Satisfactory Parent Engagement is an important criteria for promotion.
- **Privacy and Timings:** As a school we commit to respecting the privacy and reasonable timings of parents and families.

### SCHOOL REOPENING:

- School will reopen on **12 June for PP1 - C10** and on **19 June for Nur**
- Please update your WhatsApp no. at the Reception Office **before 1 June 2024**

### PARENT ORIENTATION SESSION AT CAMPUS:

- **Nur & PP1:** Sat, 20 July at 10:00 AM - 11:00 AM
- **PP2 & C1:** Sat, 20 July at 11:30 AM - 12:30 AM
- **Endeavour:** Sat 29 Jun at 10:00 AM - 11:30 AM
- **Primary (C2-C5):** Sat 22 Jun at 9:00 AM
- **High School (C6-C9):** Sat 22 Jun at 11:00 AM

### TUITION FEES FOR AY 2024-25

Class	Affiliation Fee	Monthly Fee	Imprest	Caution Deposit	Total Fee
Nur to Class 1	Rs. 3,000/yr	Rs. 3,200/month	Rs. 1,000/yr	Rs. 5,000	Rs. 36,000/yr
Class 2 - Class 9	Rs. 3,000/yr	Rs. 3,000/month	Rs. 1,000/yr		Rs. 34,000/yr
Class 10	Rs. 3,000/yr	Rs. 3,500/month	Rs. 1,000/yr		Rs. 39,000/yr
Endeavour	Rs. 3,000/yr	Rs. 5,600/month	Rs. 1,000/yr		Rs. 60,000/yr
*Payment plans→	<ul style="list-style-type: none"><li>• Rs 1500 discount on full payment of annual tuition fee on or before 5 June. <b>For Endv: Rs. 2800/-</b></li><li>• Rs 250 discount for on time payment of annual tuition fee in three installments (5 Jun, 5 Sep, 5 Dec). <b>For Endv: Rs.400/-</b></li><li>• There is no discount for payment in 10 monthly installments.</li></ul>				

### Uniform Purchasing:

- Students must have at least 2 sets of uniforms & 1 new set of sports dress (for primary & high school).
- Please see the Uniform details attached

### CONTACT DETAILS:

Please visit for updates and important policies: <a href="http://www.focushighschool.org">www.focushighschool.org</a>
Offices open Mon - Fri @ 8:00 AM - 3:00 PM & Sat 9:00 AM - 1:00 PM at Purani Haveli Campus
<b>Front desk:</b> 040-2938 7502   <b>Helpline:</b> 89789 97980   <b>Accounts:</b> 89789 97984

Best regards,  
Humayun Abedi,  
Director Curriculum,  
Purani Haveli Campus

# FHS Uniforms 2024-25

BOYS NUR - PP2 (for PH C1 also)	GIRLS NUR - PP2 (for PH C1 also)
Sports dress everyday	Sports dress everyday
<ul style="list-style-type: none"> <li>Navy blue full track pants</li> </ul>	<ul style="list-style-type: none"> <li>Navy blue full track pants</li> </ul>
<ul style="list-style-type: none"> <li>Grey polo shirt ½ sleeve, navy blue collar</li> </ul>	<ul style="list-style-type: none"> <li>Grey polo shirt ½ sleeve, navy blue collar</li> </ul>
<ul style="list-style-type: none"> <li>Shoe bag (for NKB Nur- PP2 / for PH Nur - C1)</li> </ul>	<ul style="list-style-type: none"> <li>Shoe bag (for NKB Nur- PP2 / for PH Nur - C1)</li> </ul>
Accessories	Accessories
<ul style="list-style-type: none"> <li>House cap (on special occasions)</li> </ul>	<ul style="list-style-type: none"> <li>House cap (on special occasions)</li> </ul>
<ul style="list-style-type: none"> <li>Navy blue sweater (or vest)</li> </ul>	<ul style="list-style-type: none"> <li>Navy blue cardigan sweater</li> </ul>
BOYS NKB C1 - NKB/PH C2	GIRLS NKB C1 - NKB/PH C2
Uniform	Uniform
<ul style="list-style-type: none"> <li>Navy blue full / half pants</li> </ul>	<ul style="list-style-type: none"> <li>Navy blue pinafore</li> </ul>
<ul style="list-style-type: none"> <li>Blue pinstripe shirt ½ sleeve</li> </ul>	
Accessories	Accessories
<ul style="list-style-type: none"> <li>White socks</li> </ul>	<ul style="list-style-type: none"> <li>White socks</li> </ul>
<ul style="list-style-type: none"> <li>Black sports shoes</li> </ul>	<ul style="list-style-type: none"> <li>Black sports shoes</li> </ul>
<ul style="list-style-type: none"> <li>Belt</li> </ul>	<ul style="list-style-type: none"> <li>White leggings (optional)</li> </ul>
<ul style="list-style-type: none"> <li>Navy blue sweater (or vest)</li> </ul>	<ul style="list-style-type: none"> <li>Navy blue cardigan sweater</li> </ul>
Sports dress	Sports dress
<ul style="list-style-type: none"> <li>Navy blue full track pants</li> </ul>	<ul style="list-style-type: none"> <li>Navy blue full track pants</li> </ul>
<ul style="list-style-type: none"> <li>Grey polo shirt ½ sleeve</li> </ul>	<ul style="list-style-type: none"> <li>Grey polo shirt ½ sleeve</li> </ul>
<ul style="list-style-type: none"> <li>House cap (on special occasions)</li> </ul>	<ul style="list-style-type: none"> <li>House cap (on special occasions)</li> </ul>
BOYS C3-C10	GIRLS C3-C10
Uniform	Uniform
<ul style="list-style-type: none"> <li>Navy blue full trousers with belt</li> </ul>	<ul style="list-style-type: none"> <li>Navy blue full trousers with belt</li> </ul>
<ul style="list-style-type: none"> <li>Blue pinstripe shirt ½ sleeve</li> </ul>	<ul style="list-style-type: none"> <li>Blue pinstripe shirt full sleeve</li> </ul>
	<ul style="list-style-type: none"> <li>Navy blue waistcoat (or navy blue manteau)</li> </ul>
Accessories	Accessories
<ul style="list-style-type: none"> <li>White socks</li> </ul>	<ul style="list-style-type: none"> <li>White socks</li> </ul>
<ul style="list-style-type: none"> <li>Black sports shoes</li> </ul>	<ul style="list-style-type: none"> <li>Black sports shoes</li> </ul>
<ul style="list-style-type: none"> <li>Navy blue sweater (or vest)</li> </ul>	<ul style="list-style-type: none"> <li>Navy blue cardigan sweater</li> </ul>
<ul style="list-style-type: none"> <li>White <i>topi</i> (optional)</li> </ul>	<ul style="list-style-type: none"> <li>White <i>maqna</i> (optional)</li> </ul>
Sports dress	Sports dress
<ul style="list-style-type: none"> <li>Navy blue full track pants</li> </ul>	<ul style="list-style-type: none"> <li>Navy blue full track pants</li> </ul>
<ul style="list-style-type: none"> <li>Grey polo shirt ½ sleeve</li> </ul>	<ul style="list-style-type: none"> <li>Grey polo shirt full sleeve</li> </ul>
<ul style="list-style-type: none"> <li>House cap (on special occasions)</li> </ul>	<ul style="list-style-type: none"> <li>House cap (on special occasions)</li> </ul>

For regular and sports uniform purchase, please visit any of these stores:

## Safa Tailoring Centre

Address: H.No. 22-2-355/1 Yawar Manzil, Noor Khan Bazar

Timings: 11:00 AM to 5:00 PM

Contact no.: 8297773331, 7981849982

Also available: Belt & *Maqna*

For pre-order form go to:

<https://forms.gle/DDvxba9PtMmevWkY8>

## Rida Tailoring & Stitching

Address: Inside FHS Darushifa

Campus

Timings: 12:00 Noon - 7:00 PM

Contact no.: 8688103282

Also available: Belt, white socks, leggings, *Maqna*, House cap & Shoe bag

For pre-order form, scan QR Code or go to

<https://forms.gle/tVHzud9PKHtg1c356>

