

COVID-19 Lockdown & Promotion to AY 2020-21

NKB Campus

Dear Parents of Nur to C5,

The lockdown due to COVID-19 has impacted every aspect of our lives. It appears that school will remain closed for this academic year. This letter is to explain how we will handle matters related to promotion to AY 2020-21.

Remote/Online learning tasks

All parents have been issued login details for Google email by SMS. (Use the school-issued email ID only, not parent's personal email id.) Nur to C5 parents must access the gmail to get information and assignments, including logging in to Google Classroom. The helpline number for logging into Google Classroom is Ms. Ramya at 7330666017. If parents of C2-C5 do not have a smart phone or computer, then they should send the child to school on 4 to 8 May from 9:00 to 12:00 to complete the tasks in the computer lab. If parents of Nur to C1 do not have smart phone or computer, then they should inform the class teacher and engage their child in activities at home.

Summative Assessment-2

We will not have SA-2 this academic year. Teachers will count the remote learning tasks in place of Summative Assessment-2. Therefore it is very important for your child to complete all the tasks.

Promotion to the next class

We will follow our normal promotion policy as stated in the diary. Remote learning tasks will count for SA-2. Attendance will be counted up to 6 March 2020. Students who do not meet requirements for promotion will be 'conditionally promoted' (CP) or their 'result will be withheld' (RW).

If a child is CP or RW, then ALL of the following must be done:

- **4 to 8 May**, child must complete remote learning tasks at home; or if government permits, attend school from 9:00 AM to 12:00 PM to complete the tasks in the school computer lab.
- **15-26 Jun**, child must attend school for the FULL day. CP and RW students will have special remedial lessons from 12:00 to 3:30 PM.
- **29-30 Jun**, parents must attend an individual meeting with Ms. Ruhena regarding the compulsory conditions for promotion.

Annual Performance Reports

We will issue annual Performance Reports through Google Classroom and the promotion status by SMS on 22 April. If government permits, parents may pick up paper performance reports from the school.

Reopening date and Orientation Letter

We will issue the Orientation Letter by Google Classroom on 22 April. If government permits, parents may pick up the letter from the school. The **school will re-open on 15 Jun 2020**. Details about study materials, uniforms, transport will be in the letter.

Tuition fees

The school is committed to continue its work of teaching children. Even during the lockdown, our entire staff worked from home and tried to ensure children's education continued. The school can pay its salaries and bills only if parents pay the tuition fees promptly. **There will be no leniency for fees due on 5 March 2020 (i.e. 4th instalment of 2019-20). Fees due on 5 June 2020 will be handled on a case by case basis, keeping the crisis in mind.** Therefore, kindly deposit your fees at the earliest. We will follow our normal fee collection policy and request your cooperation.

Best regards,

Minhaj Arastu,
Principal