

### For students admitted before AY 2019-20

Class	Annual tuition fee	Notes	Imprest deposit	Fee payment dates
Nur to Class 5	Rs. 34,800/yr	'School supplied materials' (e.g. diary, newsletter, art consumables, etc.) are included in tuition henceforth	Rs. 1,000	<ul style="list-style-type: none"> <li>Rs 1700 discount on full payment of annual tuition fee.</li> <li>Rs 200 discount for payment of annual tuition fee in four instalments of Rs 8700 each by 5 Jun, 5 Sep, 5 Dec, 5 Mar</li> <li><u>Last</u> date for payment is 10 Jun, 10 Sep, 10 Dec, 10 Mar</li> </ul>
Classes 6-10	Rs. 34,800/yr		Rs. 1,000	

### For students admitted in AY 2019-20 and thereafter

Class	Annual tuition fee	Caution deposit	Imprest deposit	Fee payment dates
Nur to Class 5	Rs. 42,000/yr	Rs. 5,000	Rs. 1,000	<ul style="list-style-type: none"> <li>Rs 2100 discount on full payment of annual tuition fee.</li> <li>Rs 300 discount for payment of annual tuition fee in four instalments of Rs 10500 each by 5 Jun, 5 Sep, 5 Dec, 5 Mar</li> <li><u>Last</u> date for payment is 10 Jun, 10 Sep, 10 Dec, 10 Mar</li> </ul>
Classes 6-10	Rs. 42,000/yr	Rs. 5,000	Rs. 1,000	

### Policies and procedures

- For children admitted in AY 2019-20, 1<sup>st</sup> instalment of tuition fee, caution deposit, and imprest deposit must be paid at the time of registration.
- Annual tuition fee instalment must be paid on or before the 10th of the month in which it is due. A discount is given for payment by the 5th of the month.
- If tuition fees are past due, the school will not issue bonafide certificate, performance report, gate pass or hall ticket.
- Fees once paid will not be refunded or transferred under any circumstances.
- Parents are liable for annual tuition fee even if the student withdraws or joins in the middle of the year.
- Payment may be made through cash, cheque, netbanking or credit card.
  - For netbanking:  
Focus HS Fees A/c No. 6108625917, Indian Bank, Darul Shafa Branch IFSC: IDIB000D032 (please submit acknowledgement to the accounts office and specify the child's name, ID number, and instalment number)
  - For credit card:  
Visit [www.focushighschool.org](http://www.focushighschool.org) and click <My account>. Use login credentials provided by accounts office.

### Caution deposit

Caution deposit of Rs 5000 is collected at the time of registration (only for those admitted in AY 2019-20 onwards). It will be returned as long as there are no fees due or damages. Caution deposit cannot be adjusted against fees; it will only be paid out after dues are cleared. It is separate from imprest and there will be no transactions except after withdrawal.

### Imprest deposit

Imprest deposit of Rs 1000 is collected along with the first instalment. The objective is to avoid the inconvenience of

repeated small cash transactions between parents and the school. The school will provide actual expense details on the fee payment dates. Remaining balance if any will be carried forward to next academic year. Imprest balance must be maintained at Rs 500 or above at all times.

Imprest deposit covers expenses such as:

- Transport costs and registration fees for optional competitions or events
- Stationery items
- Library fines or fines for late pick up of children as explained in the diary
- Replacement of property that is damaged

### Services included in tuition fees

- Curricular field visits and events
- Counselling services
- Support for students with Special Education Needs (SEN) or Learning Difficulties (LD)
- Aptitude testing, career counseling for C9-C10
- Additional tuition and mentorship for C9-C10
- SSC Public examination fees
- District Common Examination Board fees
- Hyderabad District School Games Federation fees

### Additional services & fees

- Application for admission and registration Rs 300
- Application for withdrawal Rs 300
- Duplicate receipt, hall ticket, performance report, etc. Rs 50
- Application to condone underage student in C10 Rs 1000
- Application for double promotion in C6-C10 Rs 1000
- Extracurricular sports, remedial classes in case of low attendance, shadow teacher for SEN, etc.